LETTER OF CREDIT · CREDIT VERSUS DOCUMENTS CHECK

Fill in as soon as the credit text arrives, before shipping: each condition of the credit next to the document that meets it. The bank pays if the documents comply, not if the goods are good.

AS SOON AS THE CREDIT ARRIVES

Beneficiary	*Your name and address, written as on the invoice.*
Amount and currency	*They cover the invoice, with any tolerance.*
Irrevocable, confirmed?	*Irrevocable unless stated otherwise; if you need an Italian bank's confirmation, ask for it now.*
Expiry and place of presentation	*By when and where the documents are presented.*
Latest shipment date	*Achievable with production and vessel times?*
Delivery terms (Incoterm)	*The same as in the sales contract.*
Ports	*Port of loading and discharge, transhipment and partial shipments allowed or not.*
Impossible conditions	*Documents you can't obtain in time: ask for an amendment before shipping.*

DOCUMENT BY DOCUMENT

Document required	Condition in the credit	Our document	Matches?

BEFORE PRESENTATION

Description of goods	*On the invoice, identical to the credit.*
Dates	*Shipment date by the latest shipment date, presentation by the expiry.*
Copies and originals	*The number required for each document.*

Free checklist produced by Itria. It does not reproduce the UCP 600 rules or any bank form. How a letter of credit works, what it costs, what to check:
itria.io/en/lettera-di-credito-export

Template built by Itria. Not an official form. Have your freight forwarder or accountant check it before you use it.

If you redo this by hand for every order, an AI agent can do it from the data you already have and leave it for a person to approve. A couple of lines on WhatsApp to +39 350 574 3578 or an email to info@itria.io. How it works: itria.io/en/documenti-per-esportare-ai