SENDER'S DETAILS FOR THE CMR CONSIGNMENT NOTE

The boxes the sender is responsible for (1-5, 9-16, 18), to prepare before the truck arrives and to keep identical to the invoice and packing list. Labels are in English and Italian, as on the form.

WHO, FROM WHERE, TO WHERE

1 · Sender / Mittente	*Name, full address, country.*
2 · Consignee / Destinatario	*Name, full address, country. This may differ from the buyer on the invoice.*
3 · Taking over the goods / Presa in carico	*Place, country, date. The truck's arrival and departure times.*
4 · Delivery of the goods / Luogo di consegna	*Place, country, receiving warehouse opening hours.*
5 · Sender's instructions / Istruzioni del mittente	*Customs formalities, no transhipment, insurance, loading instructions.*
9 · Documents handed to the carrier / Documenti consegnati	*Invoice, packing list, certificates: number and date of each.*

THE GOODS (BOXES 10-15)

10 · Marks and Nos	11 · Number of packages	12 · Method of packing	13 · Nature of the goods	14 · Gross weight kg	15 · Volume m³

Description, number of packages and gross weight must match the invoice and packing list. At loading the carrier checks the package count and apparent condition (Art. 8): any difference becomes a reservation in box 8.

AGREEMENTS AND OTHER PARTICULARS

16 · Special agreements / Convenzioni particolari	*Declared value (Art. 24), special interest in delivery (Art. 26), delivery deadline, pallets, who loads and unloads.*
18 · Other useful particulars / Altre indicazioni utili	*Net weight, a customs document number, other references.*
Incoterm and named place	*Not a box on the form, but it decides who pays the carriage in box 17.*

BEFORE YOU SIGN BOX 22

Boxes 1-5, 9-16 and 18 are filled in	*The sender answers for them even if the carrier writes them (Art. 7).*
Box 8 is empty or the reservations are clear	*The carrier's reservations don't bind the sender unless accepted on the consignment note (Art. 8).*
You keep the sender's copy	*It is your proof of loading and what you need to change instructions during the journey (Art. 12).*

Free template produced by Itria, following the numbering of the IRU 2007 model and Article 6 of the CMR Convention. The real form is the carrier's, on paper or electronic. How to fill it in, box by box:
itria.io/en/modello-cmr

Template built by Itria. Not an official form. Have your freight forwarder or accountant check it before you use it.

If you redo this by hand for every order, an AI agent can do it from the data you already have and leave it for a person to approve. A couple of lines on WhatsApp to +39 350 574 3578 or an email to info@itria.io. How it works: itria.io/en/documenti-per-esportare-ai